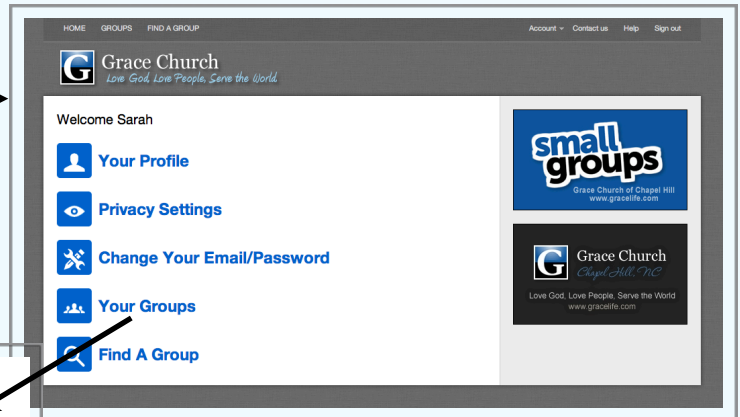
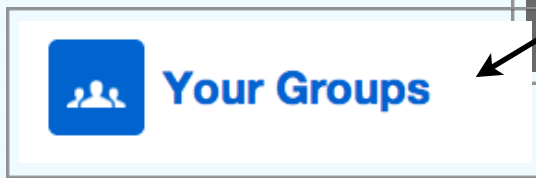


Editing Your Small Group

If you need to change your small group description or information, as well as uploading updates to your bulletin board, you can find out how to accomplish that here.

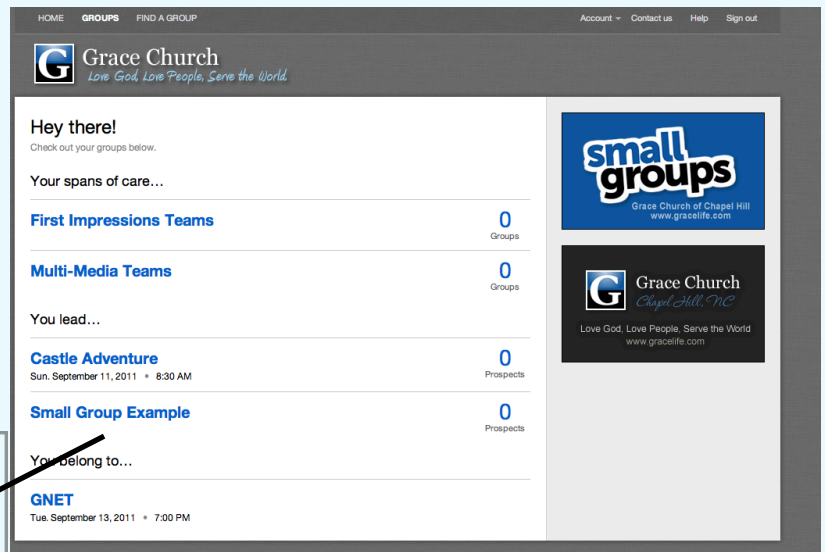
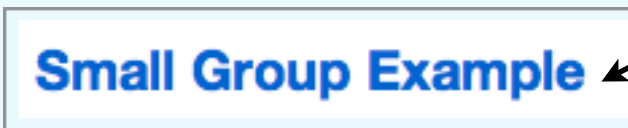
1. After you log into your group the page will look like the image to the right.

2. Click on the menu option titled "Your groups." This image is displayed below.

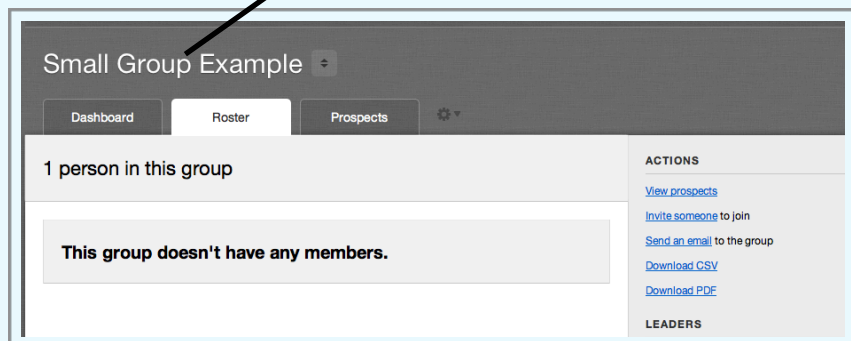
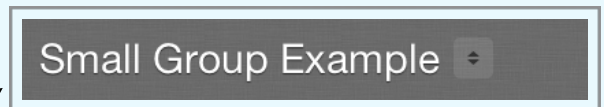


3. The main screen will change to display the groups that you lead and the groups that you attend. Click on the group that you would like to edit.

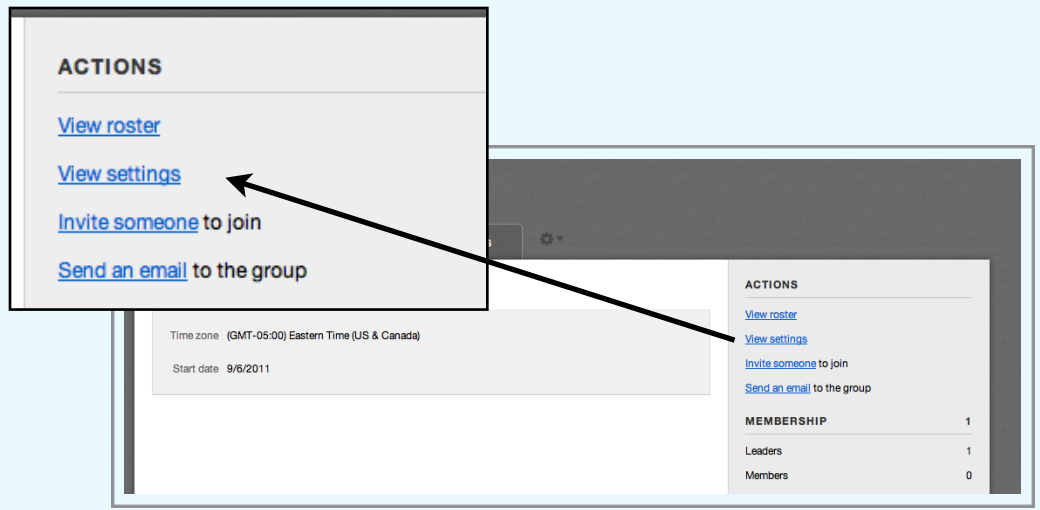
In this case we will use "Small Group Example."



4. Click on the title of the group. This makes very little sense, but will change the page options displayed.



5. The menu on the right side of the page has changed options. Click on “View Settings.” This will change the page again.



6. After clicking “View Settings” the page will change and every heading will have an edit, update or create button next to it.

You can edit almost any aspect of your group from this point.

